

June 2008

Dear Student:

At Washington College, we recognize the college experience is more than just academics. The people you live with, social interactions and co-curricular activities all play an important role in shaping your experience. Our goal is to ensure that our students have positive educational and social experiences. One way we do this is by educating all incoming students about alcohol - its effect on the mind, body, and your college experience.

As part of the new student orientation, ***Constructing Your Future***, every first-year student at Washington College is required to complete AlcoholEdu for College, an online alcohol prevention program, ***before arriving on campus***. Used at more than 400 campuses nationwide, the course educates students about the effects of alcohol. It aims not to tell you what to think but to give information for your personal decisions and dealing with the drinking behavior of peers.

You may **begin taking AlcoholEdu for College on Monday July 21, 2008**. (Note: If you try to access the program prior to July 21, 2008, you will receive an invalid ID message.) All you need to take the course is a computer with access to the Internet and audio capabilities. The course has two sections:

- 1) The first part of the course takes roughly 2.5 hours to complete, and we recommend that you take it in multiple sittings. This section ends with the Exam and Survey 2. You must earn a grade of 85 or higher to pass and receive credit for the course. **The deadline for finishing this section of the course is Wednesday August 6, 2008.**
- 2) Within 6 weeks after completing the Exam and Survey 2, you will receive an email inviting you to complete Chapter 4, the final chapter. The deadline to complete Chapter 4 is Friday October 6th, 2008.

Please note that the course includes three surveys to measure alcohol-related attitudes and behaviors. All survey responses are strictly confidential; Washington College will only receive information about the student body as a whole and will never see individual student answers.

Enclosed are instructions for taking AlcoholEdu for College. We also invite your parents to complete the course through the special parents login ID. Both you and your parents or guardians will receive a introduction training when you arrive on campus for your upcoming Summer Registration Day. We encourage you to talk with your parents or guardians about AlcoholEdu for College and your planned approach to situations involving alcohol while at Washington College.

Again, congratulations on your acceptance to Washington College. We look forward to seeing you on campus this fall. Thank You and enjoy the course!

Sincerely,

Beth Anne Roy

Director of Student Development

Student directions for taking AlcoholEdu for College:

Please note: **The Login ID below is for FIRST-YEAR STUDENTS ONLY.** Parents have a separate Login ID if they wish to take the course. To ensure you receive credit for taking the course, it is essential that you only use the Login ID below.

Computer Requirements: A computer with access to the Internet and audio capabilities. Minimum technical requirements are available on the AlcoholEdu for College login page and we recommend you review this document before logging into the course.

Remember, you may **begin AlcoholEdu for College any time on or after Monday July 21, 2008.**

Go to: <http://college.alcoholedu.com/login.asp>

Under New User enter the following Login ID: 8C164216FIRSTYEAR

Click Sign Up

On the registration page you will have the opportunity to create your AlcoholEdu for College account using your **Washington College email address** and a password of your choice. At this time, you will also need to **enter your 7-digit Washington College Student ID number (WCID), which you will receive at your scheduled Summer Registration Day Program in June.** If you do not use your Washington College email address and enter your WCID number, you will not receive credit for taking this course. If you have misplaced your WCID number, please contact the Office of Student Affairs at 410-778-7752.

You may log in and out of the course at the end of each section. Section ends are marked with a Next button. ***DO NOT log out until you click the Next button or you will have to repeat the section you have just gone through.***

When you return, log in as a Returning User and enter the same email address and password you created when you first logged into the course.

Should you experience any difficulties, or require support, the AlcoholEdu Online Technical Support Center is available 24 hours a day, 7 days a week. Simply click on the Help button located in the upper right-hand corner of every AlcoholEdu screen. You do not need to be logged into the course to access the Help Site. If you are using dial-up access to the internet, you will probably want to use the low-sound only option for your multi-media choice.

Don't forget: **You must complete part one of AlcoholEdu for College which includes the Exam and Survey 2 between JULY 21th and AUGUST 6th, 2008.**

When you have completed the Exam, you will be eligible for participation in a prize drawing for including gift certificates to the Washington College Bookstore and an ipod Nano. **Remember, all first-year students must complete part one of the course up to and including the Exam and Survey 2 by August 15th.** About a month and a half after you complete the Exam and Survey 2, you will receive an email inviting you to complete Chapter 4, the final chapter. The deadline to complete Chapter 4 is Friday October 6th, 2008.

If you have questions, or difficulty accessing the AlcoholEdu program, please call 410-778-7752.